

--- Please Read This First ---

Court Facilitator

Klickitat County Superior Court employs a Facilitator who may assist you with family law cases. These include, but are not limited to; dissolution of marriage, modification of dissolution matters such as child support, parenting plans, non-parental custody or visitation, and parentage. Currently we are only assisting with Dissolution (Divorce) cases with or without children.

The Facilitator is not an attorney and cannot give you legal advice. The Facilitator also cannot assist litigants who are represented by an attorney. The Facilitator cannot do your court paperwork for you; your document(s) are your responsibility. However, the Facilitator can assist you in assuring your paperwork is complete, correct and ready to be presented to the Court. It is *not required* that you use the Facilitator; it is just an available option.

Scheduling an Appointment & Fee

Appointment days will be every other non-trial Wednesday, unless it falls on a state observed holiday. You can schedule an appointment with the Facilitator by either calling 509-773-2388 or sending an email to johnfv@klickitatcounty.org. Each appointment is for one hour and the cost is \$20.00 per party, per visit, payable at the Clerk's office. This fee *may not* be waived or refunded. An appointment will not be made by the Facilitator until the fee is paid in full.

Please note: The Facilitator does not accept walk-ins. You must first schedule an appointment to be seen.

Update: Due to COVID-19 the Facilitator program is suspended until the Courthouse opens the doors back open to the public.

KLICKITAT COUNTY SUPERIOR COURT COURT FACILITATOR PROGRAM

THE FACILITATOR CAN:

- **Assist self-represented litigants in family law cases.**
- **Answer basic questions about court forms & procedures.**
- **Check paperwork for completeness.**
- **Assist in court scheduling.**

THE FACILITATOR CANNOT:

- **Give any legal advice.**
- **Fill out forms for the party.**
- **Represent the party in court.**
- **Assist self-represented litigants in other civil or criminal cases.**

CASE NO:

Preparation for First Facilitator Meeting

Review, fill out as best as possible, and bring these documents with you to the meeting:

- Certificate of Dissolution
- Confidential Information Form
- Summons and Petition
- Notice of Military Dependent
- Financial Declaration
- Make a list of personal items requested; preferably typed, but clearly handwritten works.

If children are involved also provide the following:

- Proposed Parenting Plan
- Child Support Worksheet
- Declaration of Public Assistance

Topics for first meeting:

- Review and completion of forms.
- Serving documents; procedures and time-frames.
- The 3 ways to your finalized dissolution.
- Filing process; copies needed and fees.

While you are waiting for a response, familiarize yourself with the forms in the packet titled *Findings of Fact and Conclusions of Law* and the *Decree of Dissolution*. These documents will be your final papers needed for your dissolution with no children. If you have children, you will also need the *Parenting Plan* and the *Child Support Worksheet*.

Notes: _____

