

Klickitat County Washington

Solid Waste Department

Request for Proposals

Due by March 8th, 2019

Bid opening on March 12th, 2019

Introduction

Klickitat County Washington is requesting qualification statements from parties interested in serving as a consultant for an update to the Klickitat County Comprehensive Solid Waste Management Plan. The plan was last updated in 2013, and is required to be updated every five (5) years, per R.C.W. 70.95.110.

Roosevelt Regional Landfill, the largest solid waste landfill in Washington, is in Klickitat County. The landfill is operated by Regional Disposal Company, a subsidiary of Republic Services, Inc., under an agreement with Klickitat County.

Principle Objectives

- To keep the County in compliance with R.C.W. 70.95.110 with respect to maintenance of Comprehensive Solid Waste Management Plans.
- To resolve discrepancies between the County plan and the Comprehensive Solid Waste Management Plan of the State of Washington.
- To resolve any discrepancies between the County Comprehensive Solid Waste Management Plan and the current Agreement Regarding Solid Waste Handling Between Klickitat County and Allied Waste Industries (Republic Services), Inc.
- To incorporate any other changes necessary to make the plan current.

Work Program and Contract

The successful contractor will be selected by the Solid Waste Advisory Committee, and a contract negotiated following the selection process.

The plan and all related work products resulting from this process will be the property of Klickitat County.

The contractor or contractors selected for this phase of the project may be retained for subsequent project phases at the discretion of Klickitat County.

Submittal Contents

It is suggested that statements of qualifications be fifteen (15) pages or less, not including the proposed contract and scope of work, and be structured to address:

1. Statement of project approach.
2. Consultant's experience (not more than five relevant project descriptions and contact information).
3. Consultant's project team and organization, including key sub-consultants.
4. Proposed contract and scope of work.
5. List of references, preferably of counties and/or cities having updated their Comprehensive Solid Waste Management Plans within the past two years.

Submittal of Qualification Statements

Statements shall be plainly marked and 5 copies sent to the following address:

ATTN: Ruby Irving
Klickitat County Solid Waste Dept.
127 W. Court Street MS-CH 27
Goldendale, Washington 98620

Submittal Date

Statements of qualification shall be submitted no later than 5:00 P.M., Friday March 8th, 2019.

Selection Process

All statements of qualifications will be reviewed by the Solid Waste Director and the Solid Waste Advisory Committee. Based on evaluation of the statements of qualification, the review panel will either:

1. Select the top ranking consultant or consultants and negotiate an agreement for submission to the Board of County Commissioners or
2. "Short List" the top scoring consultants and either solicit more specific proposals from those consultants or hold interviews.

If project-specific proposals or interviews are required, the final selection will be based on the results of the additional activities. The top-ranked consultant will then negotiate a contract with the Solid Waste Director and the Solid Waste Advisory Committee for submission to the Board of Commissioners for approval. The County reserves the right to reject all proposals, if it is in the best interest of the County.

Inquiries

Questions that arise prior to the deadline for statements of qualification should be directed to:

Ruby Irving at the above address
(509)773-4295 rubi@klickitatcounty.org