



A COMPREHENSIVE SCENARIO
ANALYSIS TO AIDE THE
BOARD OF COUNTY COMMISSIONERS

Corrections | Jail Report

This comprehensive plan was developed to assist you as you navigate multiple options of possible jail operations.

CURRENT AS OF
APRIL 2024

Klickitat County

CREATED BY
JENNIFER NEIL
FISCAL SERVICES MANAGER

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Executive Summary

Klickitat County has a legal obligation to provide a safe environment for people housed in our jail.

Following the decision made on March 29, 2024, by the majority of the Board of County Commissioners to close the county jail and authorize staff to negotiate contracts for jail services, opposition has emerged from diverse voices including elected officials, staff, and members of the public. In a bid for transparency, your staff promptly undertook the task of compiling a comprehensive report detailing their endeavors and presenting potential avenues for consideration by the Board of County Commissioners.

This executive summary outlines a comprehensive plan aimed at enhancing the efficiency and effectiveness of Klickitat County's jail system. The plan offers four scenario options for consideration, each accompanied by a financial analysis, highlights partnerships with cities and local businesses, integrates research statistics on mental health and substance abuse in jails, includes a SWOT analysis, and incorporates strategy mapping to inform decision-making.

By offering a range of scenario options, conducting a thorough financial analysis, fostering partnerships with cities, local businesses, and state agencies, integrating research statistics, incorporating a SWOT analysis, and employing strategy mapping, this comprehensive plan provides a holistic framework for enhancing Klickitat County's corrections system while promoting safety, the well-being and rehabilitation of inmates.

Robb VanCleave
HR & Administrative Services
Director

Jennifer Neil
Fiscal Services Manager

Statistics

3 AND 4

According to a national survey conducted by the Bureau of Justice Statistics, approximately 64% of inmates in local jails have behavioral health problems, including depression, bipolar disorder, schizophrenia, or other serious conditions.

A study published in the Journal of Substance Abuse Treatment found that about 68% of jail inmates meet the criteria for substance dependence or abuse.

Washington DSHS ¹

In 2016 Washington State Department of Social and Health Services (DSHS) published a report examining the characteristics of individuals booked into local Washington State Jails in 2013 who were recent or former clients of DSHS or the Health Care Authority (HCA). The majority (86%) of those booked into jail were recent or former DSHS/HCA clients.

Mental Health Treatment Needs



Substance Use Disorder Treatment Needs



Co-Occurring Behavioral Health Disorders



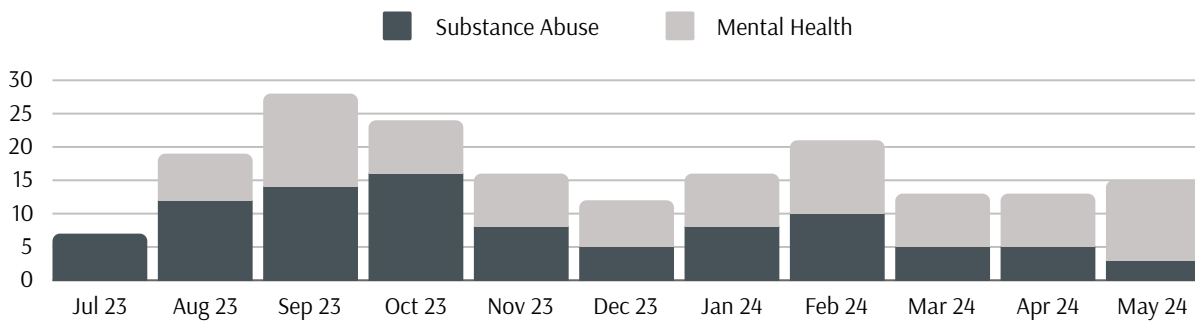
State Hospitals ²

In 2022 those waiting to receive in-hospital services at Western State and Eastern State Hospitals had an:



Klickitat County

Behavioral Health services to the current jail per month for fiscal year 2023 - 2024.





Historical Background

Over the past 22 years, Klickitat County has partnered with Northern Oregon Regional Correctional Facility (NORCOR) to provide various services for both juvenile and adult populations in custody.

The transition of Klickitat County's Juvenile Department occurred in 2002, shifting from housing juveniles with Yakima to NORCOR due to escalating costs in Yakima.

From 2009 to 2014, the Klickitat County Sheriff's Office contracted with NORCOR to accommodate adults with disabilities.

In 2010, the Klickitat County Sheriff's Office engaged NORCOR to house adults, aiming to facilitate mutual aid and collaboration in planning, response, and recovery from any emergent situations that may arise.

Even prior to the establishment of NORCOR in 1999; the Sherman County Sheriffs office partnered with Klickitat County Jail to house their Oregon adults in custody in Goldendale.

For Reference:

Contract: C14923

Contract: C25209

Contract: C23410

Budget Review

Budget Process

Klickitat County budget development is a coordinated effort between the Board of County Commissioners, Elected Officials, the Fiscal Services Manager, and Department Directors. The budget development process begins in January with planning discussions. Preliminary revenue estimates are also developed and fund balances are forecasted for the upcoming year and a budget development calendar is established. Once the guidelines are established by the Board of County Commissioners, the County Auditor drafts a memo to communicate this information to all Elected Officials and Directors. This is referred as the call for budgets and is sent out June/July.

Elected Officials and Directors are provided 6 months of budget to actual data in order to compile their preliminary budget request for the new year. In August the Board of County Commissioners meet with Elected Officials, Directors, and budget staff to discuss their individual budget requests. During these meetings is where changes to the preliminary requests take place.

2021 - 2024

The 2021 budget was built with a known inflator due to the position of what is now the Fiscal Manager being empty for roughly a year and two of the three Commissioners were ending their term. Those prior Commissioners felt it unfair to the Commissioners who won the election to make reduction decisions for programs they may or may not support. June 2021 the 2022 call for budgets was issued with a status quo directive. After continued review of the County's anticipated revenue, the known inflator in the 2021 budget, and long-term forecasting it was evident that the Washington counties structural deficit was starting to cause issues for Klickitat County's budget. July 2021, the Fiscal Manager issued a memo with a new directive from the Board of County Commissioners, to update their preliminary budget requests with a 3% reduction from the prior year's actual expenditures. Specifically noting that all reductions should be realistic and sustainable as supplemental budget requests will be scrutinized going forward. The Sheriff's office 2020 year end actual expense was a total of \$5,108,540 with a budget of \$5,265,594. The Sheriff did not follow the directive of a reduction of 2020 actual expenditures but rather took the 3% reduction from the 2021 adopted expense budget for a total of \$163,417. After workshops with the Board of County Commissioners, their 2022 budget ended up being adopted at \$5,283,766; A total of \$175,226, 3.43%, **increase** over their 2020 year end actuals.

July 2022 the 2023 call for budgets was issued to all Elected Officials and Department Directors with a status quo directive. The original 2023 preliminary budget submitted to the Commissioners was a true status quo with a total of \$5,283,766 in expense budget. After budget workshops with the Board of County Commissioners, adjustments were made to **increase** the Sheriff budget by \$10,165 over status quo.

June 2023 the 2024 call for budgets was issued to all Elected Officials and Department Directors with a status quo directive. The Sheriff's office submitted a preliminary budget that totaled \$5,556,932, \$263,001 (5%) over status quo. Fiscal Manager had reached out to the Chief Civil Deputy to see if the Sheriff's office had the room to make adjustments to meet the status quo directive. The Chief Civil Deputy

responded with a “yes” and made the adjustments to various line items to take the preliminary budget to \$5,250,204.

In December 2023 the Sheriff had to request a supplemental budget amendment in the 2023-4 Emergency Supplemental. The Board of County Commissioners approved the request and provided the Sheriff with an additional \$310,161 of funding to **increase** the budget to \$5,604,376. Up to this point the Sheriff’s office had not communicated there were outstanding invoices from prior years and even 2023 invoices still pending to be paid. January 2024, due to the Sheriff needing the emergency supplemental from the Board to cover payroll, the Board of County Commissioners requested that the Chief Civil Deputy work alongside the Fiscal Manager regarding the Sheriff budget throughout the 2024 fiscal year. During the accounting open period in January is when payments were denied for being over budget and the Fiscal Manager was made aware of some of the outstanding invoices.

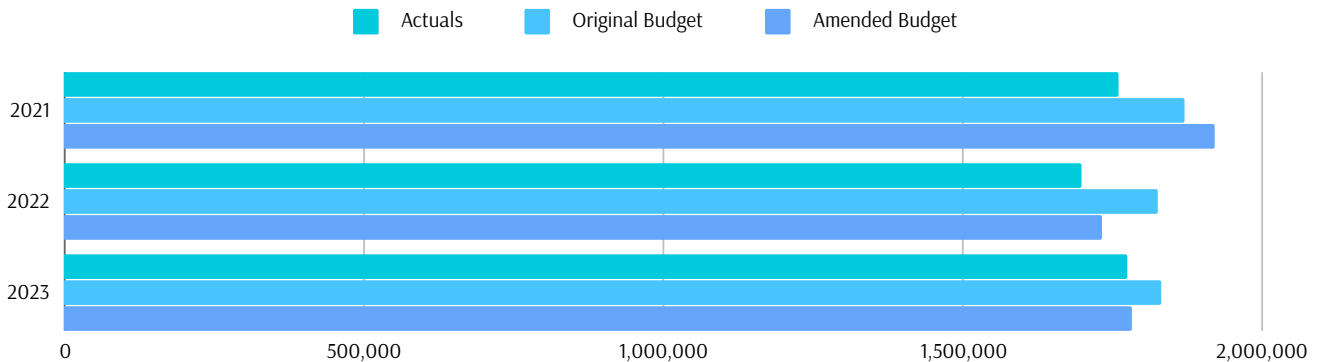
After review of the preliminary budget memos submitted for these years by the Sheriff office, there hasn’t been any requests to the Board of County Commissioners for additional jail staff, medical staff, operational adjustments to meet the needs of the adults in custody, or explanation of the struggles the jail faces today in comparison to years prior.

Sheriff Jail Budget to Actual

Based on a multiyear review of the Sheriff office budget, the findings reveal that the jail budget has been supplementing other sub-department budgets within the Sheriff office overall budget.

The Sheriff’s general fund budget is made up of multiple sub-department budgets; Administration, Patrol, Jail, Range Deputy, K-9, Marine, and Posse. Each of these sub-department budgets have a sub-total to equal the combined office total budget. The jail sub-department budget on average is 35% of the Sheriff office total budget. Since 2021, the Sheriff has only expended an average of 32% of the jail budget, leaving an average of \$67,505 a year available budget allocation, while overspending in other sub-departments such as patrol and administration. For instance; in 2021 the jail spent \$1,760,137 of it’s \$1,870,351 original budget/\$2,811,812 amended budget, while patrol spent \$2,989,285 of it’s \$2,811,812 original budget/\$2,887,959 amended budget. In 2022 the jail spent \$1,698,321 of it’s \$1,825,717 original budget/\$1,732,467 amended budget, while patrol spent \$3,066,939 of it’s \$2,841,343 original budget/\$3,017,343 amended budget. In 2023 the jail spent \$1,774,740 of it’s \$1,831,485 original budget/\$1,782,475 amended budget, while administration spent \$696,734 of it’s 474,286 original budget/\$687,392 amended budget and patrol spent \$3,082,971 of it’s \$2,868,113 original budget/\$3,075,937 amended budget.

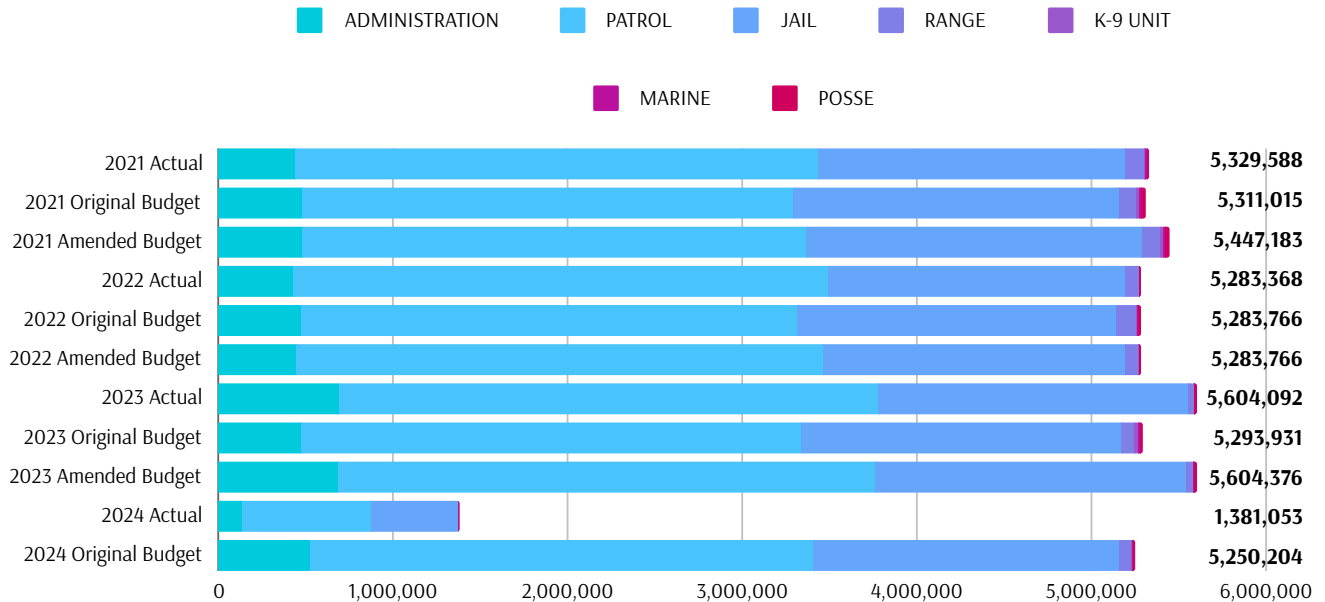
Jail Actual Expense vs Budgets



The Amended Budget is reduced when an office or department requests a transfer within during a

supplemental budget to move budget allocation from one line, or sub-department in this case, to another. This is a common practice usually at the final supplemental of the year to make adjustments to cover salaries and benefits.

Sheriff Total Actual Expense vs Budgets



The Sheriff budget does not have a lot of revenue streams to cover the expenditures. On average \$188,000 of revenue is expected to be received in the Sheriff budget annually. According to the financial records, the Sheriff has a federal grant for traffic safety to what appears to be under \$10,000 but has not acquired any federal or state grant dollars for the jail in at least the 2021-2024 fiscal years.

The Jail does have inter-governmental contracts with the city of Goldendale, city of Bingen, city of White Salmon, and Department of Corrections to house adults in custody for a fee that is to be billed by the Sheriff's office every quarter.

Upon deeper review of these contracts and budgets it has been discovered that the fee for service in these contracts has not been renegotiated in almost 6 years (approximately since 2017-2018), one city contract has been expired since 2022, and two city contracts have not been billed or collected since 2022. This is a total of \$66,250 in unbilled/uncollected revenue; \$53,000 for 2023 and \$ 13,250 for Quarter 1 2024. In 2021 two of the contracts were not billed quarterly resulting in those fees not being collected till late January - February of the 2022 fiscal year.

Additionally, these contracts read as though the Sheriff is to pay costs associated with those incarcerated and then bill the appropriate city or agency for the cost of their adults in custody. Although, this is not entirely black and white in the contract, past practice has been as such. It has only been within the last 3 years, according to our partners, that the Sheriff has adjusted this practice. This has resulted in the unpaid invoices with Klickitat Valley Health, confusion from the registration and billing departments at Klickitat Valley Health considering they do not have access to incarcerated records, denial letter from Washington State Patrol to Klickitat Valley Health after being directed to bill Washington State Patrol directly, unclaimed incarcerated individuals charges for treatment by all partners and the Sheriff, confusion and unexpected budgetary issues with the city police departments.

Board of County Commissioners



Mission

The mission is to promote dignity, rehabilitation, and the safe and humane treatment of individuals within the jail; Fostering an environment that recognizes and upholds the intrinsic value and potential for positive change for every person.

Vision

The vision is to cultivate a safe environment that not only prioritizes the dignity and rehabilitation of individuals but also realizes significant cost savings through innovative approaches, fostering efficiency, and resource optimization while maintaining a focus on human dignity and respect.

Strategy Mapping

The report incorporates strategy mapping to align the identified scenarios, financial analysis, partnerships, and research statistics with overarching strategic objectives. This ensures that all proposed options are in harmony with the same long-term vision and goals for the Klickitat County corrections system.





Partnerships

Klickitat County Jail currently collaborates with municipalities, various state agencies, and two local businesses to address the need of services for the adults in custody.

	Agency	Services
C19517	City of Goldendale	<ul style="list-style-type: none"> Jail Services for Adults In Custody
C05122	City of White Salmon	<ul style="list-style-type: none"> Jail Services for Adults In Custody Expired contract
C16723	City of Bingen	<ul style="list-style-type: none"> Jail Services for Adults In Custody
C36020 C11222	Department of Corrections	<ul style="list-style-type: none"> Booking and holding
C04620	Brian Bea, PA	<ul style="list-style-type: none"> Health Services to support the Jail
C22123	Goldendale Pharmacy	<ul style="list-style-type: none"> Pharmacist Collaborative Drug Therapy to support the Jail
C14923	NORCOR	<ul style="list-style-type: none"> Juvenile Detention Services
	2 Attorneys	<ul style="list-style-type: none"> Indigent Defense Services
	WA State Patrol	<ul style="list-style-type: none"> Jail services for Adults In Custody
	Fish & Wildlife	<ul style="list-style-type: none"> Jail services for Adults In Custody
	Klickitat Valley Hospital	<ul style="list-style-type: none"> Medical Services
	Carelon	<ul style="list-style-type: none"> Behavioral Health Services



Northern Oregon Regional Corrections Facility (NORCOR)

Northern Oregon Regional Corrections Facility (NORCOR) opened its doors in 1999. It is a regional adult corrections and juvenile detention complex that serves numerous counties and US Marshals to house pre-trial and sentenced prisoners. NORCOR offers a range of services and programs aimed at addressing the needs of incarcerated and promoting rehabilitation.

NORCOR is comprised of four member governing bodies; Wasco County, Hood River County, Sherman County, and Gilliam County. The Jail Administration reports to the Board rather than one individual Sheriff. The correction facility not only houses adults in custody for these four counties but also contracts with other counties, some as far away as Benton County.

In addition to adults in custody, NORCOR has a juvenile detention facility. Klickitat County has partnered with NORCOR to house our local juveniles for 22 years, since 2002. Not only has Klickitat County partnered with NORCOR to house juveniles, we have also contracted to house adults in custody on two occasions between 2009 - 2014. Under the 2009 contract between Klickitat County Sheriff and NORCOR to house inmates with disabilities it is stated, "Klickitat County desires to detain in a humane and secure environment male and female pre-trial and sentenced inmates, but lacks in its own jail adequate facilities to meet specific housing needs." The second contract between Klickitat County Sheriff and NORCOR in 2010 was for the purpose of providing aid to assist each other in the planning, response, and recovery from any emergent situation which may arise.

The State of Oregon is one of the fifteen states in the United States of America that has [Standards for Local Correctional Facilities](#). The State of Washington currently does not have local jail standards. With that being said, in 2023 Washington built a Task Force comprised of Republican and Democratic lawmakers from the House and Senate, plus 14 others representing local government, law enforcement, jail administration, courts, organizations working with incarcerated people and formerly incarcerated individual. An oversight agency has been approved to develop mandatory minimum local jail standards within five years, with a timeline for compliance hammered out through rule-making.

Meet The Board

The NORCOR Board of Directors shall consist of 1 member from each of the member governing bodies, 1 Juvenile Director of the member counties, and a Sheriff elected by the Sheriffs of all member counties.



Commissioner Scott Hege

Board Chairman

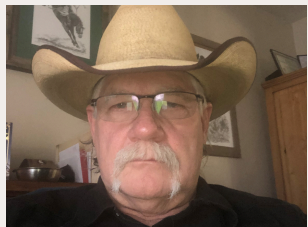
Wasco County



Judge Joe Dabulskis

Board Vice-Chairman

Sherman County



Commissioner Pat Shannon

Board Secretary | Treasurer

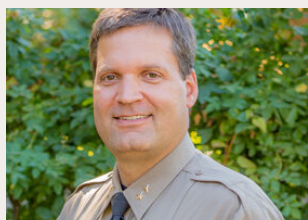
Gilliam County



Commissioner Ed Weathers

Board Member

Hood River County



Sheriff Matt English

Board Member

Hood River County



Focused Services

NORCOR offers many amenities and/or services to not only those incarcerated but also the agencies contracted with them. Oregon jail standards hold the local jails at a high standard, NORCOR holds themselves even higher. If the standard is to do cell checks every 15 minutes, NORCOR's standard is 10-13 minutes to ensure they are never late. NORCOR's approach to constantly evolving and improving only serves the agencies it contracts with even better.

For those agencies that utilize the facility for booking and holding, NORCOR offers a full body scan to detect objects on and in the arrested individual. Those arrested are separated from the general population for a number of days to assess medical status (such as medication needs), mental status, and any substance withdrawals. Those at risk of suicide are kept in holding cells where a Correction Officer (CO) is within feet of them at all times.

For the general population at NORCOR, the individuals are in cell blocks and have indoor recreation as well as outdoor recreation (limited to once a week). Jobs are available within the facility for those in custody. Each individual in custody has daily access to an electronic tablet, onsite law library, and the inmate expectations.

There are many other services NORCOR provides but three areas of services offered that stand out are:

Medical Services	On site medical and dental clinic
Mental Health Services	2 Mental Health Units
Virtual Capabilities	Courtroom and Attorney Access



Medical Services

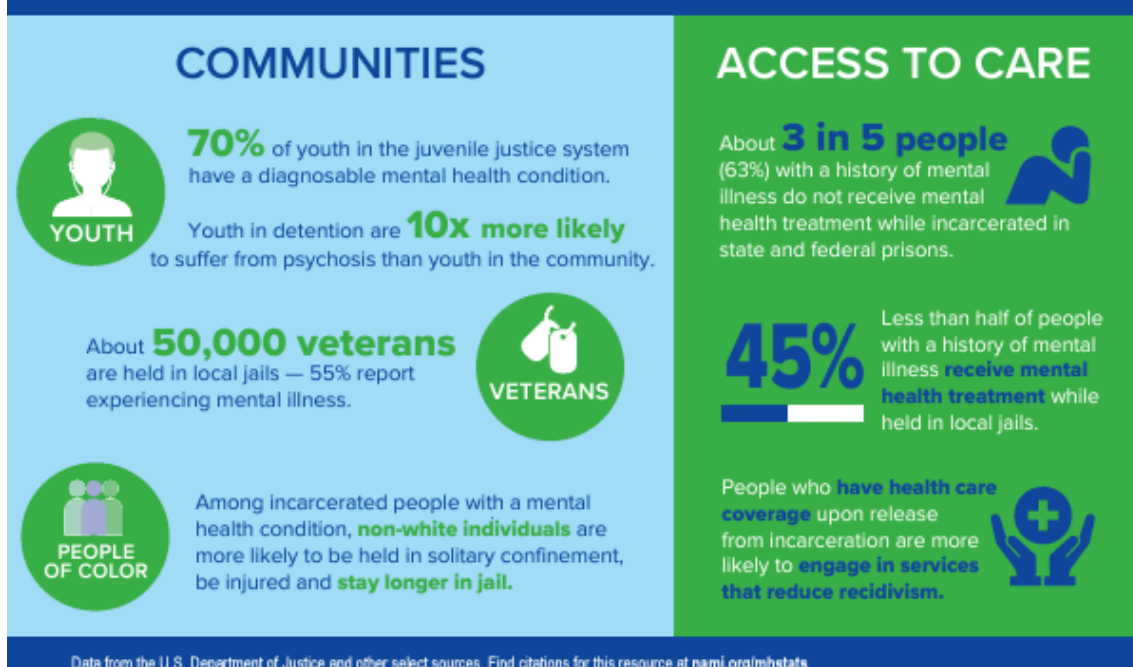
NORCOR has daily and weekly onsite medical services available for those incarcerated. The 7 person medical staff is comprised of the following; Medical Doctor, Physician Assistant, four full time Registered Nurses, and one Medical Assistant.

There is a medical space within the facility that has a fully equipped exam room with all the necessities to operate clinics, a pharmaceutical area, and a dental room.

The Physician Assistant is onsite once a week to run clinicals, while the nursing staff is onsite daily. This allows for most medical issues to be identified and addressed before they result in a visit to the hospital. There are items that require a hospital; these are more of emergent needs such as heart attacks.

Whereas, Klickitat County Jail currently has to utilize the hospital emergency room as a clinic, not only costing the taxpayer an significant amount of money but also financially impacting the hospital to treat the individual in custody.

Only hospital care and prescriptions would be an additional cost to Klickitat County, just as it is now between the Klickitat County Jail and the Cities



Mental Health Services

NORCOR has an onsite staff that consists of one Psychiatric Nurse Practitioner (Psych NP) who is also on call 24/7 and Substance Use Disorder Professional (SUDP). NORCOR is in the process of hiring two more staff members.

The facility has two mental health units, one block for men and one block for women. Within these cell block units the furniture is similar to a state hospital, safe, soft, rounded edges. In the mental health units they hold group therapy sessions as well as individual counseling to meet the needs of the inmates, while they learn how to cohabitate with one another.

Should there be an inmate at risk of suicide the Psychiatric Nurse Practitioner is alerted immediately along with all Administration staff, no matter the time of day or night. The at risk inmate is moved to a holding cell where there is a Corrections Officer within feet at all times. These holding cells have suicide mattresses/blankets, cameras with visual and audio, and cell checks are completed every 10-13 minutes with detailed notes for the Psych NP. Monitors for these at risk holding cells are not only in the control board room but also in every administration office, the booking station, and every CO office in the facility. This ensure there are multiple eyes on these at risk inmates, always.

Beyond the adults in custody, if an incident occurs that could possibly affect the Correctional Officers, those officers are provided leave immediately, encouraged to utilize the Employee Assistance Program and the Peer Support group the public safety officers of those four counties has built for one another.

For Klickitat County adults in custody with orders of competency; Transportation would be arranged from NORCOR to a Goldendale holding cell in order for Eastern State Hospital to complete the assessment



Virtual Capabilities

NORCOR has had an onsite virtual courtroom for numerous years. They have been offering this service since before COVID and are well versed in virtual court appearances. NORCOR uses a secured Webex platform but can utilize a different platform if necessary. Should there be conflicting court schedules, there is another area onsite that is used for court appearances.

As you can see there is seating on all sides of the room just as in an actual courtroom. The furniture is secure and heavily weighted for safety purposes. A Corrections Officer stays in the room at the desk to operate the secure virtual court system. If the adult in custody's attorney would prefer to also attend virtually, NORCOR has a private phone for the attorney to call and allows the adult in custody to step out of the courtroom in order to adhere to the clients right to private counsel. The tv and camera system in NORCOR is similar to Klickitat County conference rooms in the Administration Services building.

Klickitat County Superior Court is remodeled and designed for virtual court appearances, although, currently still handles many cases in person. Some cases are required to be in person.

Klickitat County West District Court has been 100% virtual since COVID. The attorneys for this court mostly reside in The Dalles already and are used to virtual appearances.

Klickitat County East District Court operates their first appearances via the telephone and the rest currently in person, although they have the equipment for virtual.

NORCOR provides Attorneys with the following options for access to their clients:

- Attorney/Client Calls: Attorneys can call anytime to request an attorney call with their client via Viapath system for non-recorded free calls.
- Video Visitation: Attorney Firms can create a Viapath video visitation account, once they create an account for their firm's use, for free and non-recorded video visitations with their clients.
- In Person Visit
 - Attorney booth visitation: Monday - Friday 8am - 11:30am & 1p.m. - 4:30p.m. Weekend & Holiday Attorney visits are by Appointment from 8:00 AM to 12:00 Noon
 - Contact Room Attorney Visits - NORCOR has ONE contact room and is available by appointment. Monday - Friday 8am - 11:30am & 1p.m. - 4:30p.m.

NORCOR would be half the distance for those attorneys who's offices are in White Salmon & Bingen

Scenario Cost Summary

Scenario	2024 Budget	2024 Anticipated Year End	2025	2026	2027	2027 Over (Under) Current Jail
Current Jail as is under KCSO	1,749,199	2,558,377	2,537,070	2,757,097	2,846,929	
Option 1	Low High	2,387,824	1,739,913 2,573,883	1,316,358	1,355,021	(1,491,908) (52.40%)
Option 2	Low High	2,498,633 2,713,633	2,320,205	2,414,384	2,515,002	(331,927) (11.66%)
Option 3		3,160,433	2,917,378	3,046,737	3,184,715	337,786 11.86%
Option 4	Low High	2,501,133 2,716,133	33,834,865	33,929,204	3,425,355	578,426 20.32%

Notes

2027 was used to gauge the projected cost savings or increase due each scenario having different factors during various years. 2027 was the year those factors no longer existed.

Scenario	4 Year Total Cost (2024-2027)	4 Year Average Annual Cost	4 Year Over (Under) Current Jail	4 Year Average % (Savings) or Increase
Current Jail as is under KCSO	10,699,472	2,674,868		
Option 1	6,799,116 6,985,175	1,699,779 1,746,294	(975,089) (928,574)	(36.45%) (34.71%)
Option 2	9,748,225 9,963,225	2,437,056 2,490,806	(237,812) (184,062)	(8.89%) (6.88%)
Option 3	12,309,263	3,077,316	402,448	15.05%
Option 4	73,690,558 73,905,558	18,422,639 18,476,389	15,747,771 15,801,521	588.73% 590.74%

SWOT Analysis

Current Klickitat County Jail

SWOT analysis is used for strategic planning purposes because it provides a structured framework for assessing the current state of an organization and understanding its position. SWOT analysis helps organizations make informed decisions about resource allocation and overall strategic direction. It serves as a valuable tool for guiding the development of business plans and other key aspects of organizational management.

Strengths	<ul style="list-style-type: none">• Location for half of the County• Able to subsidize the Cities• Able to house for WA Department of Corrections (DOC)• Able to house for Fish & Wildlife• Able to house for Washington State Patrol (WSP)
Weaknesses	<ul style="list-style-type: none">• Lack of onsite medical services• Lack of onsite behavioral health services• Lack of space and technology• Training/certifications• Ability to develop and maintain current policies, procedures, and processes• Location for half of the County• Budget resource allocation
Opportunities	<ul style="list-style-type: none">• Full time medical nurses on site daily• Medical clinic once a week• Full time behavioral health on site daily• Separate mental health units• Suicide risk reduction
Threats	<ul style="list-style-type: none">• Mental health and safety• Litigation• High risk• Loss of staff• Inability to recruit• Potential personal liability for staff• Damaged relationships with partners/stakeholders

Forecasted Budget

Category	Detail	2024 Burn Rate (Actual & Est)	2024 Budget	2024 Forecasted Actual	2025	2026	2027
Salaries & Wages	1523611100 - Jail Regular Wages	92,607	971,063	1,111,288	1,155,740	1,201,969	1,250,048
	Jail OT = Average 12% of actual wages			133,355	138,689	144,236	150,006
Personnel Benefits	1523612100 - Jail Personnel Benefits	43,422	450,160	521,060	541,902	563,578	586,122
	Jail OT benefit %			46,674	48,541	50,483	52,502
Supplies	1523613100 - Jail Off & Op Supplies-CJ	1,657	7,500	19,884	20,453	20,453	20,453
Supplies	1523613101 - Jail Supplies - Spec Medical	1,653	20,000	19,840	24,000	24,000	24,000
Supplies	1523613102 - Jail Supplies - Gen Medical	349	10,000	4,188	5,000	5,000	5,000
Supplies	1523613104 - Jail Supplies - Ammo		5,000	0	750	750	750
Supplies	1523623100 - Inmate Trust;Off & Op Supplies	329	1,500	3,948	194	194	194
Supplies	1523613200 - Jail Fuel Consumed	179		2,148	7,086	7,086	7,086
Supplies	1523613500 - Jail Sm Tools/Minor Equipment		6,000	0	20,312	20,312	20,312
Supplies	1523613501 - Jail Firearms		5,000	0	0	0	0
Supplies	1523623500 - Inmate Trust;Sm Tools/Minor Eq		1,000	0	0	0	0
Other Services & Charges	1523614100 - Jail Prof Services-CJ	6,711		80,532	44,452	44,452	44,452
Other Services & Charges	1523614101 - Jail P/Serv;Inmate Medical-CJ	18,252	42,000	269,097	222,499	231,399	240,655
Other Services & Charges	1523614107 - Jail Inmate Meals Prep-CJ	10,500	30,000	126,004	67,294	67,294	67,294
Other Services & Charges	1523614200 - Jail Communications	993	59,000	11,920	9,451	9,451	9,451
Other Services & Charges	1523624200 - Inmate Trust;Communications	27	11,700	324	383	383	383
Other Services & Charges	1523614300 - Jail Travel		300	0	4,403	4,403	4,403
Other Services & Charges	1523614500 - Jail Rents & Leases	74	1,000	888	1,073	1,073	1,073
Other Services & Charges	1523614600 - Jail Insurance		1,500	99,883	107,650	129,180	155,016
Other Services & Charges	1523614800 - Jail Repairs & Maint	74	83,000	888	1,671	1,671	1,671
Other Services & Charges	1523614811 - Jail Rep & Maint-Vehicles	26	5,000	308	2,586	2,586	2,586
Other Services & Charges	1523624700 - Inmate Trust;Pub Util Services	67	4,000	800	0	0	0
Other Services & Charges	1523614900 - Jail Miscellaneous	100	17,000	1,200	6,048	6,048	6,048
Other Services & Charges	1523614901 - Jail Miscellaneous-Training		5,000	5,000	5,352	5,352	5,352
Interfund Transfers	1597235519 - TR/OUT;Veh Repl (Shf/Jail)		12,476	12,476	12,500	12,500	12,500
Non-Capital Improvements	PW Budget: General Fund	5,499		65,984	80,041	83,243	86,572
Capital Improvements	PW Budget: Project Fund (General Purpose \$)	1,724		20,688	9,000	120,000	93,000
Total Anticipated Budget		184,243	1,749,199	2,558,377	2,537,070	2,757,097	2,846,929

Fiscal Notes

- For current year forecasted actual: Jan - May 31, 2024
 - Used the current burn rate for each line item
 - Professional Services 4100: Forecasted actual equals Brian Bea's contract plus the other items current burn rate
 - Professional Services 4101: Forecasted actual includes all medical paid in Q1 to hospitals and EMS, minus the Kittitas invoice from 2022, but adding in the KVH reported Q1 2024 current amounts that are unpaid to attempt to capture in real time what a year end for FY 2024 would look like
- 2024 Forecasted Actual is higher than 2025 due to invoices from prior years being paid in 2024
- Non-Capital and Capital is listed because those are general purpose dollars being used
- Future years
 - Medical is a calculated average from the historical billed invoices after discount provided by KVH, plus EMS and dental that was paid
 - Supplies was taken from a historical average
 - Insurance is calculated with a 20% increase
 - Wages and benefits is calculated with a 4% COLA
 - Overtime line added due to not much OT in Q1 2024 to be an accurate reflection in the burn rate, historical annual average is 12%

Option 1: 100% Contract with NORCOR

This scenario would be 100% closure of the current jail while contracting all services to Northern Oregon Regional Correctional Facility (NORCOR). This would include booking, holding, housing, time calculations, and record keeping.

Although this scenario would optimize operational costs and be the most efficient use of budgetary allocation, this scenario poses hurdles that are likely unattainable as well as putting a huge constraint on our local/State partners and the court system.

For this scenario to even be viable our partners would need the time to budget for the change, hire officers while short staffed, meetings with the courts to ensure processes are modified to accommodate the need, arrangements with patrol for court transports, and legislation changes to address competency hearings that have to currently be completed by one of the two state-owned psychiatric hospitals. Additionally, NORCOR would need at least 6 months to get all required equipment, software, and training completed to be able to handle Washington State booking requirements. Oregon does not have bail bondsman and this would be another hurdle for NORCOR to research and develop a process to handle this for Washington adults in custody.

Steps To Make It Happen

- Move for Legislative changes regarding behavioral health competency
- Work with the courts to determine and provide what they need in order to adjust
- Termination notice to current local/State partners
- Allow time for budgetary adjustments and hiring for those partners

Things To Think About

- The timeframe of this option is easily 1 - 2 years if not more with legislation.
- It is our understanding the County cannot contract on behalf of the City Police Departments therefore they would need the time to not only make budgetary and staffing changes but research and determine what facility they will use.
- The County court system would need to be consulted and brought in to determine necessary measures to meet the legal requirements for court proceedings.
- There is a potential for significant adverse fiscal impact on our cities, with some potentially lacking the resources necessary to adapt to this option.

Fiscal Notes

2 patrol deputies were added to the budget to manage court transports as needed. Emergency medical services should be minimal due to onsite medical staff but in the event of an emergency I maintained an allocation in the budget, NORCOR receives a 50% discount at the hospital. Prescriptions will be billed to the County therefore I maintained roughly what the jail is forecasted to spend in 2024 at their current burn rate.

SWOT Analysis

Option 1

- Strengths
- Addresses budgetary constraints and the need for more efficient resource allocation
 - NORCOR is a high quality correctional facility with the ability to provide onsite medical and behavioral health care 7 days a week
 - NORCOR has onsite mental health units for Adults in Custody (AIC)
 - NORCOR has a body scanner to catch incoming drugs and weapons
 - NORCOR's protocols for suicidal AICs is checks every 13 min, those AICs are in holding where a CO is at all times, cameras with sound are in those cells, footage of those cameras are in every Admin office, CO office, and Control Board, along with suicide blankets that do not come off the mattress or tie.
-

- Weaknesses
- Challenges City Police Departments
 - NORCOR would need time to get prepared with the WA system (Spillman Jail Module, Breathalyzer, etc.)
 - Competency hearings must be currently done by WA agency (Eastern) and they cannot travel or complete that in OR
 - OR does not have bail bondsman so this would be a hurdle for NORCOR
 - Eliminates 16 County jobs
-

- Opportunities
- Ensures AIC safety
 - Modern correctional facility
 - Reduces risk
 - Significant cost savings to the taxpayer
 - Provide Klickitat County Adults in Custody **immediate** 24x7 onsite access to modern medical and behavioral health facilities staffed by certified and licensed medical and behavioral health professionals.
-

- Threats
- Legislation: Health Care Authority
 - Court/Legal System
-

Forecasted Budget

Category	Detail	2024 Burn Rate (Actual & Est)	2024 Budget	2024 Forecasted Actual	Transition Year 2025	2026	2027
Salaries & Wages	Patrol Regular Wages				151,840	157,914	164,230
Personnel Benefits	Patrol Personnel Benefits				53,144	55,270	57,481
Salaries & Wages	1 523611100 - Jail Regular Wages	92,607	971,063	1,111,288			
	Jail Projected OT (12% Average)			133,355			
Personnel Benefits	1 523612100 - Jail Personnel Benefits	43,422	450,160	521,060			
	Jail Projected OT (47% YTD Average)			62,677			
Supplies	1 523613100 - Jail Off & Op Supplies-CJ	1,657	7,500	19,884			
Supplies	1 523613101 - Jail Supplies - Spec Medical	1,653	20,000	19,840			
Supplies	1 523613102 - Jail Supplies - Gen Medical	349	10,000	4,188			
Supplies	1 523613104 - Jail Supplies - Ammo		5,000	0			
Supplies	1 523623100 - Inmate Trust;Off & Op Supplies	329	1,500	3,948			
Supplies	1 523613200 - Jail Fuel Consumed	179		2,148			
Supplies	1 523613500 - Jail Sm Tools/Minor Equipment		6,000	0			
Supplies	1 523613501 - Jail Firearms		5,000	0			
Supplies	1 523623500 - Inmate Trust;Sm Tools/Minor Eq		1,000	0			
Other Services & Charges	1 523614100 - Jail Prof Services-CJ	6,711		80,532			
Other Services & Charges	1 523614101 - Jail P/Serv;Inmate Medical-CJ	18,252	42,000	269,097			
Other Services & Charges	1 523614107 - Jail Inmate Meals Prep-CJ	10,500	30,000	126,004			
Other Services & Charges	1 523614200 - Jail Communications	993	59,000	11,920			
Other Services & Charges	1 523624200 - Inmate Trust;Communications	27	11,700	324			
Other Services & Charges	1 523614300 - Jail Travel		300	0			
Other Services & Charges	1 523614500 - Jail Rents & Leases	74	1,000	888			
Other Services & Charges	1 523614600 - Jail Insurance		1,500	0			
Other Services & Charges	1 523614800 - Jail Repairs & Maint	74	83,000	888			
Other Services & Charges	1 523614811 - Jail Rep & Maint-Vehicles	26	5,000	308			
Other Services & Charges	1 523624700 - Inmate Trust;Pub Util Services	67	4,000	800			
Other Services & Charges	1 523614900 - Jail Miscellaneous	100	17,000	1,200			
Other Services & Charges	1 523614901 - Jail Miscellaneous-Training		5,000	5,000			
Interfund Transfers	1 597235519 - TR/OUT;Veh Repl (Shf/Jail)		12,476	12,476			
Professional Services: NORCOR	25 guaranteed beds: Jul-Jun Contract				974,899	1,004,175	1,034,311
Professional Services: Medical	AIC emergencies (heart attack, etc)				50,000	50,000	50,000
Supplies: Medical	AIC perscriptions				24,000	24,000	24,000
Fuel	Patrol Additional fuel for transportation				20,000	25,000	25,000
Transition Costs: 3 - 8 Months	\$466,030 - \$1,242,747				1,300,000	0	0
Sub-Total Anticipated	Low End				1,739,913		
Transition Budget	High End				2,573,883		
Total Anticipated Budget	2025 Low	177,020	1,749,199	2,387,824	1,739,913	1,316,358	1,355,021
	2025 High				2,573,883		

Option 2: Booking/Holding 24 Hours

This scenario would be one where the Klickitat County jail booking services and holding cells would stay operational 24 hours a day, 7 days a week, while contracting with NORCOR to house adults in custody. The staffing levels are to cover the booking area and holding cells, transportation to and from NORCOR, the control board operator to function with records duties during business hours, while after hours door operations would be using hard keys until Facilities can research and implement key card access.

This scenario provides partner support by having the ability to assist the arresting officers with adults who are more of a threat, reducing the burden to the cities by having an option where they do not need to hire officers and/or purchase equipment right away. Both city departments already are struggling to fill open positions as it is. Additionally, to hire more officers would be a financial burden of approximately \$187,000 per officer, this does not include the possible added expense of additional patrol vehicles.

Originally, the team approached this scenario in 2 format options; 24 hours/7 days a week or limited hours revolving around the court system. After much discussion with our city partners and Judges, it was determined the limited format would not be viable for numerous reasons including but not limited to officer safety, next day appearances, bail and bail bondsman, limited resources mid budget cycle, and more. In order for the limited hours option to be back on the table and viable the court system would have to be adjusted. Two of our Judges operate two courtrooms, the operations schedule is well laid out and a structured one due to multiple courtrooms. The cities would have to increase officer staff, the cities would need booking access to Spillman, the cities would need fingerprinting equipment, and the Sheriff would need to increase patrol staff for mutual aid on the west end of the county. On the occurrences where there are group arrests by the city of Goldendale, the jail has assisted with transporting those individuals to booking due to limited space in the back seat of a patrol vehicle. In this instant 1 officer trying to book 3 or more individuals in the middle of the night would be impossible and unsafe. Superior court had a docket of 26 in person hearings, with the limited hours staffing there wouldn't be enough staff to handle the entire week with that much transportation plus cover the shifts.

Steps To Make It Happen

- Termination notice to partners
- Notify DOC, WSP, Fish & Wildlife.
- Establish a department of corrections under the Board of County Commissioners.
- The Board will have to determine the structure of the new department, employee duties, and other technical functions of the department.
- Contract with NORCOR to house Adults in Custody.
- Hire a Klickitat County Department of Corrections Manager (or Contract with one).

Things To Think About

- The timeframe of this option is, at face value, 120 days for contract termination notices to the Cities.
 - Unless there is an opportunity to work with the cities this first year with a memorandum of understanding (MOU). If we can use a MOU with the cities to maintain their contract as is with an understanding that the adults in custody (AICs) will be housed at NORCOR, the timeframe is significantly shorter than 120 days. (pending legal opinion)
- It is our understanding that the County cannot contract on behalf of the City Police Departments therefore they would need the time to not only make budgetary and staffing changes but research and determine what facility they will use.
 - Unless there is an exception with an MOU.
 - Under any and all scenarios negotiations with the cities will have to take place, the current contracts are not realistic to today's expectations and cost of doing business.
- This scenario seems to address many, if not most, concerns for State agencies. If this scenario is selected we would need to notify these agencies and seek feedback on unanticipated consequences.

Fiscal Notes

- For current year forecasted actual: Jan - May 31, 2024
 - Used the current burn rate for each line item
 - Adjusted for the VR&R rate to the total amount since it is a 1 time annual payment
 - Professional Services 4100: Forecasted actual equals Brian Bea's contract plus the other items current burn rate
 - Professional Services 4101: Forecasted actual includes all medical paid in Q1 to hospitals and EMS, minus the Kittitas invoice from 2022, but adding in the KVH reported Q1 2024 current amounts that are unpaid to attempt to capture in real time what a year end for FY 2024 would look like
- For Transition Year
 - Salaries for 10 employees has built in OT for holidays for every employee and the 12 hour 4/3 schedule
 - Does not include a Jail Commander/Manager but has a Sgt
 - Holding cell meals is calculated utilizing KVH as a contracted partner at \$6.51 a meal, 3 meals a day/3 AIC, multiplied by the days in the year. This number will go up and down depending on the number of AICs in holding cells
- For future years
 - 4% COLA applied to wages and benefits
 - 20% insurance increase to the County total, adjusted to the reduction of employee hours worked
 - CJTC Academy is free
 - Misc Training is for added online training and certifications through National Institute for Jail Operations
 - Staffing estimations are below:

2024	\$643,115			\$447,176	\$195,939	2025	\$1,063,479			\$784,238	\$345,582
M7044	\$62,466	Records Clerk Step 5	1.0 FTE 40hrs	\$40,948	\$21,518	M7044	\$108,474	Records Clerk Step 5	1.0 FTE 40hrs	\$71,098	\$37,376
G1760	\$80,561	Corrections Sergeant St	1.0 FTE 40hrs	\$59,835	\$20,726	G1760	\$139,214	Corrections Sergeant St	1.0 FTE 40hrs	\$103,237	\$35,976
W9575	\$66,111	Corrections Corporal	1.0 FTE 40hrs	\$47,392	\$18,719	W9575	\$115,784	Corrections Corporal	1.0 FTE 40hrs	\$83,043	\$32,741
H4927	\$66,141	Correction Officer	1.0 FTE 40hrs	\$44,807	\$21,334	H4927	\$116,227	Correction Officer	1.0 FTE 40hrs	\$78,942	\$37,285
C6720	\$69,878	Corrections Corporal	1.0 FTE 40hrs	\$46,318	\$23,560	C6720	\$126,690	Corrections Corporal	1.0 FTE 40hrs	\$81,848	\$44,842
G7750	\$50,433	Control Board Operator	1.0 FTE 40hrs	\$35,606	\$14,827	G7750	\$25,483	Control Board Operator	1.0 FTE 40hrs	\$62,920	\$28,905
R7655	\$64,844	Corrections Corporal	1.0 FTE 40hrs	\$46,318	\$18,526	R7655	\$114,375	Corrections Corporal	1.0 FTE 40hrs	\$81,848	\$32,527
B2065	\$72,027	Corrections Corporal	1.0 FTE 40hrs	\$46,318	\$25,710	B2065	\$126,690	Corrections Corporal	1.0 FTE 40hrs	\$81,848	\$44,842
V2079	\$54,780	Correction Officer	1.0 FTE 40hrs	\$38,990	\$15,790	V2079	\$94,723	Correction Officer	1.0 FTE 40hrs	\$68,900	\$25,823
S5688	\$55,874	Correction Officer	1.0 FTE 40hrs	\$40,644	\$15,230	S5688	\$95,817	Correction Officer	1.0 FTE 40hrs	\$70,554	\$25,264



**WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION**

Monica A. Alexander, Executive Director

19010 1st Avenue South • Burien, WA 98148 • Phone: 206-835-7300 • www.cjtc.wa.gov

FY 2024 Basic Training Academy Cost-Share

**AGENCY COST*
PER RECRUIT
PER SESSION**

Basic Law Enforcement Academy (BLEA)

GROUP A AGENCIES		\$4,947
GROUP B AGENCIES	Without Meals & Lodging	\$4,995
GROUP B AGENCIES	With Meals & Lodging	\$7,920

Basic Law Enforcement Equivalency Academy (BLEEA)

GROUP A AGENCIES		zero cost
GROUP B AGENCIES	Without Meals & Lodging	zero cost
GROUP B AGENCIES	With Meals & Lodging	\$985

Corrections Officers Academy (COA)

GROUP A AGENCIES		Zero cost
GROUP B AGENCIES	Without Meals & Lodging	\$2,212
GROUP B AGENCIES	With Meals & Lodging	\$8,037

Corrections Officers Equivalency Academy (COEA)

GROUP A AGENCIES		Zero cost
GROUP B AGENCIES	Without Meals & Lodging	\$300
GROUP B AGENCIES	With Meals & Lodging	\$1,345

Juvenile Corrections Officers Academy (JCOA)

GROUP A AGENCIES		Zero cost
GROUP B AGENCIES	Without Meals & Lodging	\$286
GROUP B AGENCIES	With Meals & Lodging	\$1,331

Misdemeanant Probation Counselors Academy (MPCA)

GROUP A AGENCIES		Zero cost
GROUP B AGENCIES	Without Meals & Lodging	\$215
GROUP B AGENCIES	With Meals & Lodging	\$1,260

Juvenile Services Academy (JSA)

GROUP A AGENCIES		Zero cost
GROUP B AGENCIES	Without Meals & Lodging	\$198
GROUP B AGENCIES	With Meals & Lodging	\$601

Group A Agencies: Cities, Counties, State Universities, Department of Fish and Wildlife, and Certified Tribes

Group B Agencies: Non-Certified Tribes, Limited Authority, Arson Investigators, and Reserves

*Per [RCW 43.101.200](#), [RCW 43.101.220](#), and [RCW 43.101.230](#)

Rev. 7/1/23

SWOT Analysis

Option 2

Strengths

- Significant reduction in the number of staff layoffs (Correction Officers and Control Board Operators).
 - 1 Corrections Sergeant
 - 4 Corrections Corporals
 - 3 Corrections Officers
 - 1 Records Clerk
 - 1 Control Board Operator
- Long term housing in NORCOR ensures the immediate wellness and safety of AICs
- Provide Klickitat County Adults in Custody immediate 24x7 onsite access to modern medical and behavioral health facilities staffed by certified and licensed medical and behavioral health professionals.
- Officer safety issues are addressed by having COs at booking to assist a single officer
- Maintains a local corrections function and partnership with local city police departments and State partners, aiding them by offering the services of booking and holding
- Bail and bail bondsman will remain as is
- Court appearances the next day
- Client/Attorney availability in holding
- Maintains access to Eastern Washington State Hospital and services.

Weaknesses

- All arrests on the west end of the county made by city and county deputies will still have to travel all the way to Goldendale aka twice the distance they would have to if at NORCOR
- Financial forecast does not include a jail commander/department of corrections manager

Opportunities

- Department and team structure
- Possible contract with other agency to operate/act as a jail commander (or KC Department of Corrections Manager)
- Cost share with partner agencies

Threats

- Risk is on the BOCC while AICs are in holding
- Reduction of services (Group Sessions) provided by Klickitat County Behavioral Health.
- Potential loss of access to programs through Health Care Authority

Forecasted Budget

Category	Detail	2024 Burn Rate (Actual & Est)	2024 Budget	2024 Forecasted Actual	Transition Year 2024	2025	2026	2027
Salaries & Wages	1 523611100 - Jail Regular Wages	92,607	971,063	463,037	447,176	784,238	815,608	848,232
Personnel Benefits	1 523612100 - Jail Personnel Benefits	43,422	450,160	217,108	195,939	345,582	359,405	373,781
Supplies	1 523613100 - Jail Off & Op Supplies-CJ	1,657	7,500	8,285		2,000	2,000	2,000
Supplies	1 523613101 - Jail Supplies - Spec Medical	1,653	20,000	8,267				
Supplies	1 523613102 - Jail Supplies - Gen Medical	349	10,000	1,745				
Supplies	1 523613104 - Jail Supplies - Ammo		5,000	0				
Supplies	1 523623100 - Inmate Trust;Off & Op Supplies	329	1,500	1,645				
Supplies	1 523613200 - Jail Fuel Consumed	179		895	20,000	22,000	24,200	26,620
Supplies	1 523613500 - Jail Sm Tools/Minor Equipment		6,000	0				
Supplies	1 523613501 - Jail Firearms		5,000	0				
Supplies	1 523623500 - Inmate Trust;Sm Tools/Minor Eq		1,000	0				
Other Services & Charges	1 523614100 - Jail Prof Services-CJ	6,711		40,266				
Other Services & Charges	1 523614101 - Jail P/Serv;Inmate Medical-CJ	18,252	42,000	141,333				
Other Services & Charges	1 523614107 - Jail Inmate Meals Prep-CJ	10,500	30,000	52,502	12,480	22,241	23,130	24,056
Other Services & Charges	1 523614200 - Jail Communications	993	59,000	4,967	6,953	11,920	11,920	11,920
Other Services & Charges	1 523624200 - Inmate Trust;Communications	27	11,700	135				
Other Services & Charges	1 523614300 - Jail Travel		300	0				
Other Services & Charges	1 523614500 - Jail Rents & Leases	74	1,000	370	518	888	888	888
Other Services & Charges	1 523614600 - Jail Insurance		1,500	99,883		83,902	100,682	120,818
Other Services & Charges	1 523614800 - Jail Repairs & Maint	74	83,000	370	518	888	888	888
Other Services & Charges	1 523614811 - Jail Rep & Maint-Vehicles	26	5,000	128	180	308	308	308
Other Services & Charges	1 523624700 - Inmate Trust;Pub Util Services	67	4,000	333				
Other Services & Charges	1 523614900 - Jail Miscellaneous	100	17,000	500				
Other Services & Charges	1 523614901 - Jail Miscellaneous-Training		5,000	0	1,500	1,500	1,500	1,500
Interfund Transfers	1 597235519 - TR/OUT;Veh Repl (Shf/Jail)		12,476	12,476				
Professional Services: NORCOR	25 guaranteed beds: Jul-Jun Contract, \$105/bed				559,125	974,899	1,004,175	1,034,311
Professional Services: Medical	AIC emergencies (heart attack, etc)				50,000	50,000	50,000	50,000
Supplies: Medical	AIC perscriptions				24,000	24,000	24,000	24,000
Transition Costs: 3 - 8 Months	\$130k - 345k				345,000	0	0	0
Anticipated Savings to Building & Grounds Budget	Utilities and Maintenance				(4,000)	(4,160)	(4,320)	(4,320)
Sub-Total Anticipated	Low End				1,444,389			
Transition Budget	High End			1,054,245	1,659,389			
Total Anticipated Budget	2024 Low	177,020	1,749,199	2,498,633		2,320,205	2,414,384	2,515,002
	2024 High			2,713,633				

Option 3: Local Department of Corrections

This scenario would be one where the Klickitat County Board of County Commissioners (BOCC) establish a local Department of Corrections and move the management of the Jail under the BOCC.

In order to meet the current needs of today's inmate population, the jail medical space would need to be remodeled and expanded, medical staff would need to be hired, administrative support staff hired and a jail commander hired (or Department of Corrections Manager).

The current facility has an old exam room but would need remodeled and supplied with equipment. The Public Works Director has supplied a basic estimate of the cost associated with improvements needed to help bring the facility more in-line with the anticipated standards. What would be lacking in this remodel are other areas such as an outdoor recreation area, infirmary, mental health wing, and a medical isolation area. Our current facility does not have the space to accommodate those areas.

Steps To Make It Happen

- Termination notice to partners
- Establish a department of corrections under the Board of County Commissioners
- Hire a Jail Commander and/or Contract with one
- Add remodel to the CIP, hold hearing for the CIP change, and supplemental budget

Things To Think About

- The timeframe of this option is at minimum 4 weeks to adjust the CIP and hold a hearing.
- Construction will take an estimate of Fall/Winter 2024 if started soon
- The interim will require contracted medical services till fully staffed
- The Board will have to determine the structure of the new department, Jail Commander, COs, medical staff (MD, PA, 2 RNs), and other technical functions of the department.
- Funding will continue to be an issue; public safety levy will be inevitable in order to maintain current county services at the level they are and expected by the public

Fiscal Notes

- For current year forecasted actual: Jan - May 31, 2024
 - Used the current burn rate for each line item
 - Adjusted for the VR&R rate to the total amount since it is a 1 time annual payment
 - Adjusted to utilize all of training budget
 - Professional Services lines are same as in other options
- For the Transition Year 2024
 - Added average salaries for Jail Commander and medical staff
 - Adjusted inmate medical and prescription to match the forecast for NORCOR
 - Added the construction cost from Public Works Director
 - Added the medical/exam room costs from Public Health Director
 - Added at risk supplies to mimic NORCOR's approach to at risk inmates
 - Technology to go with that was coordinated with IT Manager
 - Added a body scanner for booking to mimic NORCOR standards and protocols for catching drugs coming into the facility
- Future years
 - 4% COLA
 - 10% CPI on some items

SWOT Analysis

Option 3

- Strengths
- Timeframe is relatively short
 - Minimal change and/or adjustment for our partners and courts
 - 1115 Waiver/90 day Re-Entry for those who were on Apple Care before incarceration
-

- Weaknesses
- Finding medical staff to work onsite
 - Fiscal impact will always be one that costs the county
 - Finding a jail commander/department of corrections manager
-

- Opportunities
- Department and team structure
 - Possible contract with other agency to operate/act as a jail commander
 - Cost share with partners
 - Contract negotiations with partners to meet current day operating costs
-

- Threats
- Risk is 100% on the BOCC
 - Contract medical till staffed
-

Forecasted Budget

Category	Detail	2024 Burn Rate (Actual & Est)	2024 Budget	2024 Forecasted Actual	Transition Year 2024	2025	2026	2027
Salaries & Wages	Jail Commander Wages				51,917	89,000	92,560	96,262
Personnel Benefits	Jail Commander Personnel Benefits				18,083	31,000	32,240	33,530
Salaries & Wages	Medical Regular Wages				297,070	529,632	550,818	572,850
Personnel Benefits	Medical Personnel Benefits				124,769	222,446	231,343	240,597
Salaries & Wages	1 523611100 - Jail Regular Wages	92,607	971,063	463,037	648,251	1,155,740	1,201,969	1,250,048
Personnel Benefits	1 523612100 - Jail Personnel Benefits	43,422	450,160	217,108	303,952	541,902	563,578	586,122
Supplies	1 523613100 - Jail Off & Op Supplies-CJ	1,657	7,500	8,285		2,000	2,000	2,000
Supplies	1 523613101 - Jail Supplies - Spec Medical	1,653	20,000	8,267	11,573	24,000	24,000	24,000
Supplies	1 523613102 - Jail Supplies - Gen Medical	349	10,000	1,745	2,443			
Supplies	1 523613104 - Jail Supplies - Ammo		5,000	0				
Supplies	1 523623100 - Inmate Trust;Off & Op Supplies	329	1,500	1,645	2,303	5,000	5,000	5,000
Supplies	1 523613200 - Jail Fuel Consumed	179		895		0	0	0
Supplies	1 523613500 - Jail Sm Tools/Minor Equipment		6,000	0	25,000	14,000	14,000	14,000
Supplies	1 523613501 - Jail Firearms		5,000	0				
Supplies	1 523623500 - Inmate Trust;Sm Tools/Minor Eq		1,000	0				
Other Services & Charges	1 523614100 - Jail Prof Services-CJ	6,711		40,266				
Other Services & Charges	1 523614101 - Jail P/Serv;Inmate Medical-CJ	18,252	42,000	141,333	50,000	50,000	50,000	50,000
Other Services & Charges	1 523614107 - Jail Inmate Meals Prep-CJ	10,500	30,000	52,502	73,502	126,004	131,044	136,286
Other Services & Charges	1 523614200 - Jail Communications	993	59,000	4,967	6,953	11,920	11,920	11,920
Other Services & Charges	1 523624200 - Inmate Trust;Communications	27	11,700	135	189			
Other Services & Charges	1 523614300 - Jail Travel		300	0	0			
Other Services & Charges	1 523614500 - Jail Rents & Leases	74	1,000	370	518	888	888	888
Other Services & Charges	1 523614600 - Jail Insurance		1,500	99,883		107,650	129,180	155,016
Other Services & Charges	1 523614800 - Jail Repairs & Maint	74	83,000	370	518	888	888	888
Other Services & Charges	1 523614811 - Jail Rep & Maint-Vehicles	26	5,000	128	180	308	308	308
Other Services & Charges	1 523624700 - Inmate Trust;Pub Util Services	67	4,000	333	467			
Other Services & Charges	1 523614900 - Jail Miscellaneous	100	17,000	500	700			
Other Services & Charges	1 523614901 - Jail Miscellaneous-Training		5,000	0	5,000	5,000	5,000	5,000
Interfund Transfers	1 597235519 - TR/OUT;Veh Repl (Shf/Jail)		12,476	12,476				
Supplies: Medical	Exam Room Equipment				36,200			
Capital Improvements	Construction Estimate from PW				275,000			
Supplies: at risk AIC	At Risk AIC precautionary measures; suicide blankets (all), suicide mattress (holding)				7,600			
Technology: at risk AIC	PC/Monitor; Commander, Booking, Breakroom, Sgt office (1.5k)				6,000			
Technology: at risk AIC	Camera (2k per with licensing and networking)				8,000			
Technology Supplies	Body Scanner				150,000			
Total Anticipated Budget		177,020	1,749,199	1,054,245	2,106,188	2,917,378	3,046,737	3,184,715

Option 4: New Jail Facility

This option would be one where the Klickitat County Board of County Commissioners establish a local Department of Corrections and move the management of the Jail under the BOCC. In order to meet the current needs of today's inmate population and be ahead of the anticipated Washington Jail Standards, this option would be one where we would build a new jail with up to date standards/expectations.

The Public Works Director has provided a basic estimate of a new jail with the amenities. A facility that meets the new standards coming would require a 50,000 square foot facility. The cost of the new jail is \$1,050 per square foot. The estimate provided is built with constructing the jail in the parking lot across from the existing jail. Some assumptions were made when estimating the new jail; such as, the ability to close Grant street. The existing jail would remain until the new jail was constructed and opened. The existing jail would be demolished and the recreation, other office, storage, and medical areas would be constructed where the existing jail is currently.

The new facility would include; inmate space, kitchen and pantry, dining hall, dietician/staffing, medial room, medical isolation area, infirmary, visitation area, confidential consolation area, laundry, storage areas, supervisory area, control room, booking area, indoor recreation area, outdoor recreation area, holding cells, mental health area, dental area, library, and staff breakroom.

This list does not include all area or items just the main items that are required when constructing a new facility.

Estimated Cost

Building Construction:	\$ 52,500,000
A&E:	\$ 5,200,000
Demo of Existing Jail:	\$ 250,000
Soft Costs:	\$ 5,000,000

TOTAL ESTIMATED COSTS \$ 63,000,000

This option has the potential to explore a regional approach to the facility by partnering with neighboring Counties and modeling NORCOR's approach to the governing body. A cost sharing approach is the only approach that pencils out for the cost of the facility and operations of the facility. This approach also spreads the burden over many more taxing districts rather than just one counties taxing districts carrying the burden of the cost.

Steps To Make It Happen

- Klickitat County
 - Establish a department of corrections under the Board of County Commissioners
 - Hire a Jail Commander and/or Contract with one
 - Proposal built for public input
 - Go out for bond and public safety levy
- Regional Partnership
 - Start conversations with Commissioners from neighboring Counties
 - Submit PA opinion request for structure and creation of the Boards
 - Secure property in common ground for all counties on the Board
 - Hire a consultant

Things to Think About

- The timeframe of this option is at minimum 5 years
- Construction will take an estimate of 3 to 4 years.
- Election: public vote to approve the build
- The interim will require contracted medical services till fully staffed
- The Board will have to determine the structure of the new department, Jail Commander, COs, medical staff (MD, PA, RNs), and other technical functions of the department.
- A local jail with limited beds does not pencil out; a regional approach would be the only way to pencil a facility out to be able to cover its operating expenses

Fiscal Notes

- For current year forecasted actual: Jan - May 31, 2024
 - Used the current burn rate for each line item
 - Adjusted for the VR&R rate to the total amount since it is a 1 time annual payment
 - Professional Services lines are same as in other options
- For the Transition Year 2024
 - Operated as Option 2 in the interim of the project build
- Future Years
 - Bond allows the cost to be spread out over time to the taxpayers in years of facility use
 - I allocated the projected cost in 2 years just for the purpose of being able to use 2027 as a comparable year to the other options.
 - 2027: 10 COs were added to adjust from 40 beds to 60 beds

SWOT Analysis

Option 4

Strengths

- Going to bond and public safety levy for the facility ensures the taxpayers in the generation who are utilizing the facility are paying for it
 - Ahead of the curve with jail standards that are inevitably coming out
 - Cost share if took the regional approach
-

Weaknesses

- Going to bond and public safety levy
 - Years to get to 100% operational
 - Hiring staff for other facilities has not been easy; this could take time
-

Opportunities

- Team structure
 - Possible contract with other agency to operate/act as a jail commander
 - Potential for a regional jail facility
-

Threats

- Risk is 100% on the BOCC
 - Failed Bond and public safety levy
-

Forecasted Budget

Category	Detail	2024 Burn Rate (Actual & Est)	2024 Budget	2024 Forecasted Actual	Transition Year 2024	2025	2026	2027
Salaries & Wages	Jail Commander Wages							96,262
Personnel Benefits	Jail Commander Personnel Benefits							33,530
Salaries & Wages	Medical Regular Wages							572,850
Personnel Benefits	Medical Personnel Benefits							240,597
Salaries & Wages	1 523611100 - Jail Regular Wages	92,607	971,063	463,037	447,176	784,238	815,608	1,465,576
Personnel Benefits	1 523612100 - Jail Personnel Benefits	43,422	450,160	217,108	195,939	345,582	359,405	645,413
Supplies	1 523613100 - Jail Off & Op Supplies-CJ	1,657	7,500	8,285		2,000	2,000	4,000
Supplies	1 523613101 - Jail Supplies - Spec Medical	1,653	20,000	8,267				24,000
Supplies	1 523613102 - Jail Supplies - Gen Medical	349	10,000	1,745				
Supplies	1 523613104 - Jail Supplies - Ammo		5,000	0				5,000
Supplies	1 523623100 - Inmate Trust;Off & Op Supplies	329	1,500	1,645				
Supplies	1 523613200 - Jail Fuel Consumed	179		895	20,000	22,000	24,200	5,000
Supplies	1 523613500 - Jail Sm Tools/Minor Equipment		6,000	0				
Supplies	1 523613501 - Jail Firearms		5,000	0				5,000
Supplies	1 523623500 - Inmate Trust;Sm Tools/Minor Eq		1,000	0				1,000
Other Services & Charges	1 523614100 - Jail Prof Services-CJ	6,711		40,266				
Other Services & Charges	1 523614101 - Jail P/Serv;Inmate Medical-CJ	18,252	42,000	141,333				50,000
Other Services & Charges	1 523614107 - Jail Inmate Meals Prep-CJ	10,500	30,000	52,502	12,480	22,241	23,130	100,000
Other Services & Charges	1 523614200 - Jail Communications	993	59,000	4,967	6,953	11,920	11,920	25,000
Other Services & Charges	1 523624200 - Inmate Trust;Communications	27	11,700	135				5,000
Other Services & Charges	1 523614300 - Jail Travel		300	0				
Other Services & Charges	1 523614500 - Jail Rents & Leases	74	1,000	370	518	888	888	2,000
Other Services & Charges	1 523614600 - Jail Insurance		1,500	99,883		83,902	100,682	120,818
Other Services & Charges	1 523614800 - Jail Repairs & Maint	74	83,000	370	518	888	888	2,000
Other Services & Charges	1 523614811 - Jail Rep & Maint-Vehicles	26	5,000	128	180	308	308	308
Other Services & Charges	1 523624700 - Inmate Trust;Pub Util Services	67	4,000	333				
Other Services & Charges	1 523614900 - Jail Miscellaneous	100	17,000	500				
Other Services & Charges	1 523614901 - Jail Miscellaneous-Training		5,000	0				10,000
Interfund Transfers	1 597235519 - TR/OUT;Veh Repl (Shf/Jail)		12,476	12,476		12,000	12,000	12,000
Professional Services: NORCOR	25 guaranteed beds: Jul-Jun Contract, \$105/bed				559,125	974,899	1,004,175	
Professional Services: Medical	AIC emergencies (heart attack, etc)				50,000	50,000	50,000	
Supplies: Medical	AIC perscriptions				24,000	24,000	24,000	
Transition Costs: 3 - 8 Months	\$130k - 345k				345,000	0	0	0
Estimated Construction	New 60 bed Facility					31,500,000	31,500,000	
Sub-Total Anticipated Transition Budget	Low End			1,054,245	1,446,889			
	High End				1,661,889			
Total Anticipated Budget	2024 Low	177,020	1,749,199	2,501,133		33,834,865	33,929,204	3,425,355
	2024 High			2,716,133				

Communications

- WEST DISTRICT COURT JUDGE
- EAST DISTRICT COURT JUDGE
- SUPERIOR COURT JUDGE
- KLICKITAT VALLEY HOSPITAL
- PUBLIC DEFENDER CHRIS LANZ
- PUBLIC DEFENDER LORI HOCTOR
- BINGEN/WHITE SALMON CHIEF OF POLICE
- GOLDENDALE CHIEF OF POLICE
- WHITE SALMON MAYOR
- BINGEN MAYOR
- GOLDENDALE MAYOR
- KLICKITAT COUNTY PROSECUTING ATTORNEY
- WA STATE CRIMINAL JUSTICE TRAINING COMMISSION
- WA ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
- PUBLIC WORKS DIRECTOR
- EMERGENCY MANAGEMENT DIRECTOR
- WASHINGTON STATE PATROL
- EASTERN STATE HOSPITAL
- DEPARTMENT OF FISH & WILDLIFE
- CLARK COUNTY SHERIFFS OFFICE
- EASTERN STATE HOSPITAL
- WASHINGTON HEALTH CARE AUTHORITY

Resources

1. WA DSHS RESEARCH REPORT 2016
2. INVESTIGATION: MENTAL ILLNESS IN WA JAILS
3. PSYCHIATRY ONLINE REPORT
4. BJS PUBLICATION
5. WA JAIL STANDARDS
6. US DOJ AND NATIONAL ALLIANCE ON MENTAL ILLNESS

Q&A

Commissioner questions were answered and available to the BOCC in the working task tracker gantt chart that has been shared and available for their review as of April 12,2024.

Commissioner Christopher

Not all inquiries were addressed solely by staff, as some were drafted as statements rather than questions directed to other seatmates of the Board of County Commissioners. Staff responded to all inquiries that was in our purview to answer. Some questions were duplicated and those are grouped together below.

- 2) This board should have asked to speak to our insurance pool in order to gather information and their opinion from the time they have spent working with our jail time.
 - Notified WCRP via email immediately following the March 29th special meeting. I followed up the following week with a phone call with the Director of Risk and Claims and a phone call with the Executive Director. I have scheduled a tour of NORCOR on May 9th with two (2) WCRP Risk Analysts.
- 8) This board should have done the research to look at how many jail deaths have occurred at NORCOR in recent years and also looked at crimes of violence taking place inside NORCOR to make sure it would be an improvement from what we have. 9) This board should have talked to our insurance company to understand that we will probably still be held liable for issues at NORCOR with our inmates. We won't escape litigation.
 - NORCOR has been upfront with the incidents at their facility. NORCOR provides an immediate and in-depth investigation and analysis of any incident. If any wrong doing is found, the employee is immediately terminated.
- 15) This board should have talked with the city's that are under contract to use our jail and considered the hardship it was placing on them with the action it took.
 - Contact was made/attempted with cities and chiefs immediately on 3/29/24. WS has been out of contract since 2022 and was already in discussions with Skamania. Bingen Mayor will go with WS.
- 16) What are the contract termination requirements of the city's contracts?
 - City of Goldendale 2017 - 2024, auto-renewal annually, 120 days notice
 - City of White Salmon 2020 - 2022, out of contract
 - City of Bingen 2023 - 2026, 120 days notice
 - Department of Corrections 2019 - ?, 60 days notice
 - WA State Patrol No contract that we are aware of
 - Health Services, Brian Bea PA 2020 - ?, 30 days notice
- 19) Currently correction deputies serve as bailiffs in our courts. I have been told that the sheriff is required by law to provide these services. Is the board prepared for the sheriff to demand 3 new employees and at what cost?
 - The bailiff at one point used to be Robin Goodnight, a full time employee who is now in District Court. Under the transition plan option with keeping staff, this could be a duty assigned
- 20) Currently correction deputy's provide transportation for most of our residents dealing with a mental health crisis. Who is doing that now and again at what cost?
 - According to Director Quinn, COs are not trained to do these transports and these should be done by ambulance. Discussion has been had with her regarding the possibility of future training for any possible Hybrid option.

-
- 21) Currently correction deputy's provide transportation for inmates going back and forth to court. Who is going to do that now and at what cost?
 - Hybrid Model: If the BOCC went with maintaining employees for booking and holding, it would likely be those COs doing the transports
 - 23) Who can transport inmates across state lines?
 - County and City can transport across state lines. DOC and WSP cannot.
 - 24) How are we handling out of county warrants?
 - NORCOR would not be able to turn over to OR counties on warrants without going through the legal process
 - 25) Is there a need for temporary holding cells? Who knows this board never asks any law enforcement agency for their opinion? 27) Where are we housing all the people that get brought back for superior court dockets. Sure, east and west can-do video conferences but you better have holding cells and staff to house these people for superior court proceedings.
 - Hybrid Model: Yes. Law enforcement agencies were spoken to. Communication was had with Judges as well.
 - 28) Did the board know that the sheriff was provided under law a certain number of management staff so that this closure will probably not affect Mr. Culps Job other than a job description change.
 - Yes, at Friday's meeting (3/29/24), HR Manager KC informed the BOCC citing RCW 41.14.070. The Sheriff is the only person who has mention Mr. Culps position, staff or the BOCC has not brought up this position in any of the options.
 - 29) Does the board have financial impact statements covering these scenarios?
 - Yes, this comprehensive report covers financial analysis

Commissioner Anderson

- Can city PD book at their police stations and do they have a holding cell?
 - No. If they did they would have to adhere to jail standards and they do not have the means to do so. Also, often time city officers are solo and therefore attempting to book an arrested individual would be an officer safety issue.
- Transportation options/costs; partner with BH
 - There were roughly 30 transports last year. If the BOCC went with maintaining employees for transportation, it would likely be them doing the transports. Cannot be reimbursed from BH grant dollars
- Support services provided to employees if laid off
 - HR is offering the following services; resume review, worksource contact to meet with employees, interview prep, offer of references, career resources
- Impact to Stakeholders
 - Described throughout this report. Cities are working on a more detailed financial impact should the BOCC choose to close the jail 100%
- NORCOR contract costs; Yr 1 and 2
 - \$105/bed per day w/ a 3% increase Yr 2; advance payment upon execution to be applied to the bed rental
- SWACH program Medicaid for Pre-Release
 - See attached email between Jenn and HCA

Commissioner Anderson: SWACH program

Thu, May 9, 2024 at 12:06 PM

Arnis, Michael (HCA)

To: Juliana Roe, Jennifer Neil

Cc: "McGill, Jason T (HCA)", "Nixon, Tyron (HCA)", "Oppenheim, Emma R (HCA)", "O'Neill, Shawn (HCA)", "Alongi, Rachelle M (HCA)"

Juliana, thanks for sending the ques on our way, and we would be happy to join a call if more discussion would be helpful. I added Emma Oppenheim, Project Director for the waiver. Also, I'm including Shawn O'Neill, HCA Legislative Liaison, and Rachelle Alongi, Policy Communications Manager. They support Washington's Sec on 1115 Demonstration waiver.

Jennifer, as we understand, Klickitat County is considering closing its jail and is also considering contracting with a jail in Oregon for

individuals who would otherwise be incarcerated in Klickitat County. To restate the ques on, below, Klickitat is asking if individuals who are enrolled in Apple Health Medicaid will be eligible for pre-release services in the Oregon jail facility under Washington's Sec on 1115 Demonstration waiver, specifically the 90-day reentry demonstration initiative? Unfortunately, Washington State will not be able to provide pre-release services in a jail that is not in the State. More details are provided below.

Washington's contract (known as the Special Terms and Conditions) with our federal partners at Centers for Medicare and Medicaid services specifies that participating facilities that are eligible to provide pre-release services are "state prisons, county or city jails, and youth correctional facilities" in Washington. (STC 14.4) So, Washington will not be able to provide pre-release services in a jail that is not in the State. The jail in Oregon is also not eligible for Capacity Building Funds because only qualified applicants including "county or city jails, youth correctional facilities, and state prisons," in Washington are eligible. (STC 14.12) I hope the response addresses your ques on, and as we offered to Juliana, we are available for additional communication.

Michael Strategy, Policy & Innovation
He/Him ([why pronouns matter](#))

Jennifer Neil

Thu, May 9, 2024 at 3:15 PM

To: "Arnis, Michael (HCA)"

Cc: Juliana Roe , "McGill, Jason T (HCA)" , "Nixon, Tyron (HCA)" , "Oppenheim, Emma R (HCA)" , "O'Neill, Shawn (HCA)" , "Alongi, Rachele M (HCA)"

Bcc: Erinn Quinn , Robb Van Cleave

Thank you for the response.

When doing the research and asking the questions to other agencies related to the possibility of closing our local jail, the same immediate conclusion is drawn by the agencies, till explained in further detail. That conclusion is, what would have been the Klickitat County adults in custody in our local jail would then be Oregon adults in custody when housed at the Oregon facility. This often leads to questions of extraditions, limitations of services, and more. Due to having this happen repeatedly, I feel the need to ensure that what the County is exploring is fully explained.

Forgive me if I am repeating what was posed to you, but I want to ensure there is an understanding that Klickitat County is exploring the option outlined in [RCW 70.48.090 \(2\)](#) . One where a county may contract for jail services with an adjacent county, or city in an adjacent county, in a neighboring state. A person convicted in the courts of this state and sentenced to a term of confinement in a city or county jail may be transported to a jail in the adjacent county to be confined until: (a) The term of confinement is completed; or (b) that person is returned to be confined in a city or county jail in this state.

Klickitat County is exploring the option of maintaining booking and holding in our current facility, the adults in custody would be in our holding cells up to the 72 hours allowed for time to see the Judge. If they are to remain in custody from there, we would transport them to our potential housing facility in Oregon. All court proceedings would be in a Washington court. Upon release of the adult in custody, we would transport them back to Washington and the city they would be released in as if they were housed in the County the entire time. It is my understanding that extradition does not apply, the Oregon facility does not book them in the Oregon justice system, they will continuously be Washington incarcerated individuals. If a competency order is made, a WA State Hospital must be the one to complete the order and we would have to provide the transportation for that to be done. The released individuals would also have to report to our probation department, if required, there is no option to utilize Oregon services for these individuals.

This Oregon facility has been our juvenile facility for roughly 20 years and we have contracted with them in the past for incarcerated adults with disabilities and housing for emergent situations. Additionally, in case you are not familiar with Klickitat County, many medical services for those who are on state medical plans are done in Oregon already due to the lack of medical services in the local Washington area.

I fully understand that the Oregon facility would not be eligible for capital funds. However, I find it perplexing that the HCA would pursue and contract a benefit that does not align with all RCWs Washington counties adhere to, potentially excluding benefits for the 13 counties that border another state that are capable of pursuing RCW 70.48.090. Additionally, I struggle to grasp why Washington incarcerated individuals would be denied the benefits other Washington incarcerated individuals would receive, while they have to come back to Washington potentially during their incarceration for various reasons, adhere to all the same Washington laws, regulations, court proceedings, probation requirements, behavioral health clearances, etc.

Now after that lengthy explanation, if your answer is still the same, I hope to hear that the HCA is working to address this scenario pursuant to RCW 70.48.090 with the 1115 Waiver/90 day Reentry so the benefits are inline with all RCWs and the 33% of the Washington counties are not potentially excluded from benefits. With the escalating costs of operating a facility to meet the needs of today's incarcerated individuals, it's conceivable that other counties are exploring alternatives for regional public jail facilities, as we are.

Thank you for your time.

Best Regards,



Jenn Neil
Fiscal Manager EOC Finance Section
Chief | DEM

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Thu, May 9, 2024 at 4:23 PM

Arnis, Michael (HCA)

To: Jennifer Neil

Cc: Juliana Roe >, "McGill, Jason T (HCA)", "Nixon, Tyron (HCA)", "Oppenheim, Emma R (HCA)", "O'Neill, Shawn (HCA)", "Alongi, Rachelle M (HCA)"

Jennifer, I'm confirming receipt of your email. We'll review your request and provide a reply. Thank you for following up.

Michael

Strategy, Policy & Innovation

He/Him (why pronouns matter)

Q&A

KCSO

- Did you know that NORCOR has booking restrictions? How will those affect our arrests? Will they take misdemeanors (criminal trespass)?
 - Yes, NORCOR has booking restrictions when acting as an OR jail. OR has different standards than WA. But when NORCOR is acting as a jail for WA, it must adhere to WA requirements. They have WA RCWs from Clark County.
- If safety is your concern, where is releasing people that like to steal from stores trespassing private property keeping the community safe? We rarely have booking restrictions in place here and that is because we want our communities safe.
 - Per city police departments there are several situations where cite & release is already taking place. Also, the current jail does have restrictions and has been known to not take someone till a medical release has happened for example.
- In WA, we have mandatory DV arrests. Will they allow these arrests? Do they meet the criteria for bookings at NORCOR?
 - Yes, see first question. Currently no, but are willing to do what is needed. With that being said, NORCOR stated that it would be easier and quicker transition if Klickitat County maintained booking arrests themselves. A couple things mentioned have been, NORCOR would need to have the WA fingerprinting system. And OR no longer has bail bonds, whereas WA does, booking in WA with a holding cell allows for the opportunity of posting bail without having to be sent to NORCOR for the additional expense.
- Are you aware that on trial days we can have multiple people set for one trial date?
 - Yes
- If they are residing at NORCOR, where will NORCOR hold those inmates waiting for their court appearance?
 - NORCOR is in the business of housing inmates, they have been getting inmates ready for court appearances since 1999. NORCOR is a regional facility who currently housing inmates for 7 counties (if counting our juveniles), one of those county's courthouse is 165 miles away from NORCOR. They have systems set up for virtual court hearings as well as a transportation coordinator who arranges all transportation to and from NORCOR to court.
- Have you considered the attorney's last minute requests for court appearance, where we quickly gather the person and walk them to court? How will that work?
 - Yes and spoke with attorneys. See NORCORs options for attorneys and their clients. NORCOR is a halfway point for those attorneys on the west end of the County. Also, with the hybrid option, attorneys can access their clients in the holding cells. Somethings will require organization and planning. Not all of our courts have the ability to do this, our West District Court for example.
- When an inmate is sentenced, who is training NORCOR staff how to calculate release dates according to WA law?
 - This was discussed at NORCOR in the initial meeting with NORCOR Manager and Hood River Sheriff. Should the BOCC keep staff in Goldendale, handle the bookings, records, holding cells, and transports this should be a non-issue. Goldendale would maintain doing it.

Q&A

KCSO

- What will happen to suicidal inmates at NORCOR?
 - Suicidal inmates at NORCOR get held in booking/holding to be under constant surveillance. NORCOR's protocol is 10-13 min checks. These cells have video and sound surveillance where the monitors are not just in the control room but also CO and all Administration offices. They provide suicide blankets, record every sound/action, constant communication between CO and Administration and Psych no matter the time of day - it is reported to these groups immediately.
- When an inmate is ordered for competency restoration after being evaluated and found incompetent they are transferred to Eastern State Hospital (Medical Lake), is NORCOR aware of 2 people housed there?
 - Yes
- Since 2021 jail staff have transported at least 21 inmates to various mental health facilities, what will this cost in your contract?
 - The same as it costs in the current budget
- How will prison sentencing be handles? Who will make the transport arrangements? Will NORCOR charge the county for the additional services
 - When you say prison sentencing, I assume you are referring to time calculations. If so, the Hybrid will address that. NORCOR has dedicated staff to arrange transportation all over the nation, even to New York, that service is provided at no additional cost. The Hybrid option covers who is doing the transportation.
- Have you considered medical emergencies that occur to incarcerated individuals? Do you know what we do? What will be the plan for NORCOR? Are they willing to sit with the individual at the hospital? How much extra will this add to your contract?
 - Yes. NORCOR has a fully staffed medical and dental clinic on site. There is also a psychology social worker on site for mental health. Rarely does an inmate leave NORCOR for the hospital but it does happen. NORCOR said usually it is a heart attack situation. In those instances, NORCOR contacts the Sheriff to determine what the Sheriff wants to do. In Oregon the Sheriff can make the decision to release an inmate who is not a flight risk or danger for hospital attention, this way the inmate's medicaid is billed rather than the Sheriff/local tax payer. In Washington, the call would go to the PA and he would then contact the Judge. Yes, NORCOR has mentioned they have sat at a hospital with an individual. NORCORs medical and mental services come at NO extra charge to the County.
- Incarcerated individuals have to go see doctors at clinics, specialists, dental. Sometimes these appointments are in larger cities such as Portland or Yakima. What additional costs will this be?
 - The same as it is in the current budget.

BOCC to KCSO

At this time, KCSO has not responded to the questions presented related to accreditation standards, physical setting within the jail, policies and procedures, medical care, staffing and training, financial considerations, inmate programs and services, records management and technology, management, investigations and incident response.